



Lorenzini Group

Application Checklist

Domestic Works			
Required Items (where applicable)	Supplied	Required	Not Applicable
Completed Application Form			
Appointment of a Private Building Surveyor (<i>signed by owner</i>)			
Signed Agreement Form			
Town Planning Permit & Endorsed Plans			
Builders Warranty Insurance (<i>for works exceeding \$16,000</i>)			
Owner Builder Certificate of Consent (<i>for works exceeding \$16,000</i>)			
Council Information: <ul style="list-style-type: none"> - Property Information - Stormwater Discharge Information - Melbourne Water Flood Information <i>(We can source this for you if required)</i>			
Authority Approvals (where applicable): <ul style="list-style-type: none"> - Council - South East Water - Yarra Valley Water - Metropolitan Fire Brigade 			
1 x fully dimensioned Site Plan			
1 x fully dimensioned (where applicable): <ul style="list-style-type: none"> - Architectural Plans - Elevations - Engineering Design - Engineers Certificate of Compliance for Design - Structural Design - Computations - Soil Report - Specification - Energy Report & Endorsed Plans 			

- Protection Work Notices			
Min Scale 1:100			
Current Certificate of Title (We can source this if required)			

Please Note: We only require one copy of documentation for Assessment. Prior to us issuing your Building Permit you may submit a further three copies or we can print them on your behalf and include the cost for this service on our invoice.